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### *Criteria for renaming a Department*

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The proposals for renaming a Department concern a Department with a defined nature, orientation and offered study programme in a given scientific field. In renaming proposals, these elements should remain unchanged, otherwise the proposal would refer to the establishment of a new Department.

The following criteria must be met:

1. **The name of the Department should be the same with the scientific field** of the offered study programme.
2. Renaming is allowed only for reasons of updating or better aligning the title of the Department with the scientific field of the study programme. Other radical changes conceal a change in study programme (new study programme).
3. The structure of the study programme in courses, the teaching staff and their disciplines should fully and adequately cover the needs of the scientific field of the offered study programme.
4. The infrastructure, equipment and learning environment should also meet the needs of the offered study programme.
5. The study programme should be relevant and comparable to other equivalent programmes offered by Departments with the same name in Greece or internationally.
6. The proposed renaming should not lead to changes in the undergraduate students' learning path and in the conditions of their admission to the Department.

#### ***Documentation of Institutional Request***

The documentation request must be accompanied by the following information:

##### ***a. Justification of the Request***

The purpose of renaming, the expected benefits, and some possible financial change in operating costs and consequences (positive or negative) on undergraduate students or graduates should be explained.

##### ***b. Status of possible changes in structural elements of study programmes:***

Information should be provided on any changes that renaming may cause in taught courses, teaching staff, teaching methods, and learning outcomes.

##### ***c. Equivalent Departments***

A list of equivalent Departments in Greece should be provided, according to the current and the suggested name.